

Lancashire County Council

Internal Scrutiny Committee

Friday, 22nd September, 2017 at 10.00 am in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston

Agenda

Part I (Open to Press and Public)

No.	Item	
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1.	Apologies	
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2.	Disclosure of Pecuniary and Non-Interests	
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Members are asked to consider any Pecuniary and Non-Pecuniary Interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

3.	Minutes of the Meeting held on 21 July 2017	(Pages 1 - 4)
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4.	The County Council's Expenditure on Statutory and Non- Statutory Services, and Income Generation Activities	(Pages 5 - 6)
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5.	Task Group Request	(Pages 7 - 10)
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6.	Internal Scrutiny Committee Work Plan 2017/18	(Pages 11 - 14)
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7.	Urgent Business	
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An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

8.	Date of Next Meeting	
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The next meeting of the Internal Scrutiny Committee will be held on 17 November at 10:00am, Cabinet Room B, County Hall, Preston.

County Hall
Preston

I Young
Director of Governance,
Finance and Public Services

Lancashire County Council

Internal Scrutiny Committee

Minutes of the Meeting held on Friday, 21st July, 2017 at 10.00 am in Cabinet Room 'B' - The Diamond Jubilee Room, County Hall, Preston

Present:

County Councillor John Shedwick (Chair)

County Councillors

J Fillis	E Nash
S Holgate	P Rigby
D Howarth	G Wilkins
A Clempson	C Towneley
E Lewis	M Tomlinson

County Councillors Alf Clempson, David Howarth, Matthew Tomlinson and Cosima Towneley replaced County Councillors Tony Jones, David Whipp, Azhar Ali and David O'Toole respectively.

1. Apologies

None were received.

2. Constitution: Membership; Chair and Deputy Chair; and Terms of Reference of the Internal Scrutiny Committee

The Committee was presented with a report setting out the constitution, membership, chair and deputy chair and terms of reference of the Internal Scrutiny Committee for the municipal year 2017/18.

Resolved: That;

- i. The appointment of County Councillors John Shedwick and Tony Jones as Chair and Deputy Chair of the Committee for the remainder of the 2017/18 municipal year be noted.
- ii. The new Membership of the Committee following the County Council's Annual Meeting on 25 May 2017 be noted; and
- iii. The updated Terms of Reference of the Committee be noted.

3. Disclosure of Pecuniary and Non-Pecuniary Interests

None were disclosed.

4. Minutes of the Meeting held on 13 April 2017

Resolved: That the minutes of the meeting held on 13 April 2017 be confirmed and signed by the Chair.

6. Regulation of Investigatory Powers Act 2000

The Committee agreed that Item 6 be brought forward on the agenda. The Chair welcomed Laura Sales, Director Legal, Democratic and Governance; and Tony Haslam, Lead Officer Trading Standards.

The Committee was informed that the Regulation of Investigatory Powers Act 2000 (RIPA) provided a framework for certain public bodies, including local authorities, to use "covert surveillance" to gather information about individuals without their knowledge for the purposes of undertaking statutory functions in connection with the prevention or detection of crime. The use of RIPA by a public authority provided protection against a claim of infringement of the right to respect for a private and family life, home and correspondence.

It was noted that local authorities were subject to inspections every three years undertaken by the Office for Surveillance Commissioners (OSC). The most recent OSC inspection took place on 28 February 2017. The resulting report from the inspection was considered in June 2017 by Cabinet.

In discussing the report, it was noted that part of the inspector's recommendation was that guidance/training on the use of social networking be widened to include other services and councillors, and that in relation to the use of social networking sites and the challenges faced by investigative teams around new technologies, a briefing note would be circulated to members.

Resolved: That the report be noted.

5. Local Authority Funding Update

The Chair welcomed Steve Browne, Corporate Director of Commissioning and Deputy Chief Executive; and Kate Lee, Head of Service Exchequer Services, to the meeting.

A presentation was provided outlining the specific funding streams and mechanisms that the County Council were subject to as part of its budget and medium term financial strategy (MTFS) and included further information on potential future funding models.

A range of issues were discussed by the Committee, including the importance of future funding streams and income generation, which members felt should be the subject of further investigation through a task and finish group.

Members noted that the County Council operated in accordance with the CIPFA guidance relating to local authority accounting, and that regular monitoring reports ("Money Matters") were considered by Cabinet. In relation to the arrangements for the allocation of the New Homes Bonus in Fylde and how Enterprise Zones feature within the Business Rate reform, a briefing note would be provided for members.

Resolved: That;

- i. A Task Group be established to look at local authority funding, in particular increasing income streams to the council.
- ii. Membership and detailed Terms of Reference for the Task Group be agreed with Group Secretaries, in consultation with the Chair.

7. Work Plan 2017/18

The Work Plan was presented to the Committee regarding upcoming topics and future topics not yet scheduled.

Resolved: That the 2017/18 work plan be approved.

8. Urgent Business

There were no items of Urgent Business.

9. Date of Next Meeting and Future Meeting Dates

The next meeting of the Scrutiny Committee will take place on Friday 22 September at 10.00am in Cabinet Room B (The Diamond Jubilee Room) at the County Hall, Preston and future meeting dates noted.

I Young
Director of Governance, Finance
and Public Services

County Hall
Preston

Internal Scrutiny Committee

Meeting to be held on Friday, 22 September 2017

Electoral Division affected:
(All Divisions);

The County Council's Expenditure on Statutory and Non-Statutory Services, and Income Generation Activities

Contact for further information:

Neil Kissock, Tel: 01772 534286, Director of Financial Resources,
neil.kissock@lancashire.gov.uk

Executive Summary

The members of the Internal Scrutiny Committee will receive presentations from the Director of Financial Resources regarding the County Council's expenditure on statutory and non-statutory services, and on the County Council's income generation activities.

Recommendation

The Internal Scrutiny Committee are requested to:

- i. Note and comment on the information presented.
- ii. Discuss and confirm initial objectives and outcomes for the task group.

Background and Advice

As part of the work programme for the Internal Scrutiny Committee, members have requested information regarding the County Council's current expenditure on statutory and non-statutory services. The Director of Financial Resources will provide the information in the form of a presentation, detailing for each major service area, what statutory and non-statutory services are currently provided, and how much is spent.

In addition, members have requested information regarding the County Council's current income generation activities. The Director of Financial Resources will provide the information in the form of a presentation, detailing the different elements of the County Council's income streams, highlighting in particular external income generation.

From this, members of the Internal Scrutiny Committee will be requested to discuss and confirm the initial objectives and outcomes for the task group agreed at the last meeting.

Consultations

N/A

Implications:

Risk management

The County Council is experiencing an ongoing period of unprecedented financial pressure. As part of the approach to mitigating against the risks associated with the financial pressure, the county council is reviewing its expenditure on statutory and non-statutory services, and reviewing its income generating activities.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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NA

Reason for inclusion in Part II, if appropriate

NA

Internal Scrutiny Committee

Meeting to be held on Friday, 22 September 2017

Electoral Division affected:
(All Divisions);

Task and Finish Group Request

(Appendix 'A' refers)

Contact for further information:

Samantha Parker, Tel: (01772) 538221, Democratic Services,
sam.parker@lancashire.gov.uk

Executive Summary

This report sets out the request from the Children's Services Scrutiny Committee for a task and finish group to be established on supporting pupils at school with medical conditions.

Recommendation

The Internal Scrutiny Committee is recommended to approve the task and finish group request.

Background and Advice

The Full Council, at its meeting on 25 May 2017, agreed the terms of reference for the Overview and Scrutiny Committees for the municipal year 2017/18. Part of the terms of reference for the Internal Scrutiny Committee is to consider requests from the other Overview and Scrutiny Committees on the establishment of task and finish groups.

A request has been received from the Children's Services Scrutiny Committee to establish a task and finish group on supporting pupils at school with medical conditions and the request is set out at Appendix 'A'. The Internal Scrutiny Committee is recommended to approve the task and finish group request.

Consultations

NA

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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NA

Reason for inclusion in Part II, if appropriate

NA

Task and Finish Group Request Form

Date: 6/9/17	Requested by: Children's Services Scrutiny Committee
Chair: County Councillor Andrea Kay	
Title: Supporting Pupils at School with Medical Conditions	

<p>Purpose of the task and finish group E.g. Key objectives Main issues to be covered Potential timescales Key stakeholders Evidence requirements?</p>	<p>At the Children's Services Scrutiny Committee on 6 September, the committee discussed the provision around supporting pupils at school with medical conditions and in particular the responsibilities of the local authority around the public health nursing and the specialist school nursing support provided by the Clinical Commissioning Groups.</p> <p>It was highlighted to members that although there is specific Department for Education (DfE) guidance on support for pupils with medical conditions in schools, each school will have their own policy which has an impact on the parity of service provision.</p> <p>It was agreed it would be beneficial to establish a task group across both Children's Services and Education Scrutiny Committee's to view school policies from a cross section of schools across Lancashire to identify the current service provision range.</p> <p>It has been confirmed that this work has not been completed by the Special Educational Needs and Disabilities (SEND) Service and would provide valuable information to enable a further understanding of the concerns faced by schools and health. In addition, this information would assist with the work being undertaken by the service in seeking an agreed understanding of service provision between health and schools.</p> <p>Evidence will be supplied primarily through a desktop exercise from a variety of school websites to obtain their policy's in relation to supporting pupils with medical conditions and potentially through discussions with headteachers who have identified issues in this area or who may have best practice examples.</p>
<p>Initial outcomes identified E.g.</p>	<ul style="list-style-type: none"> To gain a further understanding of the DfE guidance on supporting pupils at school with medical conditions.

Appendix A

SMART (Specific,
Measurable, Achievable,
Realistic, Timely)

- To further understand the range of service provision across a cross section of schools within Lancashire.
- To formulate recommendations for the SEND service to assist with supporting a consistent approach and understanding between schools and health on service provision.

Internal Scrutiny Committee

Meeting to be held on Friday, 22 September 2017

Electoral Division affected: (All Divisions);
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Internal Scrutiny Committee Work Plan 2017/18

(Appendix 'A' refers)

Contact for further information:

Samantha Parker, Tel: (01772) 538221, Democratic Services,
sam.parker@lancashire.gov.uk

Executive Summary

The Plan at Appendix 'A' is the work plan for the Internal Scrutiny Committee.

The topics included were identified at the work planning workshop held on 23 June 2017.

Recommendation

The Internal Scrutiny Committee is asked to:

- i. Note and comment on the report;
- ii. Confirm the topic(s) to be considered at the next scheduled meeting; and
- iii. Discuss and identify information required for each topic to be considered at the next scheduled meeting

Background and Advice

A statement of the work to be undertaken and considered by the Internal Scrutiny Committee for the remainder of the 2017/18 municipal year is set out at Appendix A. The work plan is presented to each meeting for information.

The Committee is asked to confirm the topic(s) to be considered at the next scheduled meeting on 17 November 2017. The Committee is also asked to make suggestions on the information they would like to receive as part of the report(s).

Consultations

NA

Implications:

This item has the following implications, as indicated:

Risk management

This report has no significant risk implications.

Local Government (Access to Information) Act 1985 List of Background Papers

Paper	Date	Contact/Tel
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NA

Reason for inclusion in Part II, if appropriate

NA

Internal Scrutiny Committee Work Plan 2017/18

Date to Committee	Report	Lead Officers	Outline reasons for scrutiny/scrutiny method
21 July 2017	LA funding	Steve Browne	To ascertain the funding streams and mechanisms that the County Council is subject to
	RIPA	Ian Young	Annual report of the Regulation of Investigatory Powers Act 2000 activities
22 September 2017	Statutory and non-statutory services	Steve Browne	To also include what the council currently doesn't do but if it did could potentially save money in the future
	Income generation	Steve Browne	Report on the current and potential income streams of the county council
17 November 2017	TAMP	Mel Ormesher	Update following TAMP briefing in Sept
	Highways	Lisa Kitto	New Highways System
	Winter gritting	Phil Durnell	Preparedness
	Highway verges	Phil Durnell	Grass cutting/street scapes/weeding contract
	Street lighting	TBC	Energy spend

19 January 2018	Council budget	tbc	Budget proposals from the following Cabinet Members: <ul style="list-style-type: none"> • Michael Green – Economic Development & Planning • Keith Iddon – Highways and Transport • Peter Buckley – Community & Cultural Services • Leader & Deputy Leader
16 March 2018	Civil Contingencies	Alan Wilton	Information relating to risk
	Emergency resilience	Alan Wilton	Update on the preparedness of the county council
	Libraries	Julie Bell	Update on the progress of the re-opening of libraries
18 May 2018	Economic Development	Martin Kelly	Skills and apprenticeships – gaps post 18
	Household Waste Recycling Centres	Steve Scott	Changes and risks Recycling
Other topics not yet scheduled	Enforcement of planning controls		
	Risk management – risk register		
	Countryside matters		
	Update on planning matters		